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Mail-in Summer Camp 2009 Enrollment

(For entering K to entering Grade 7)

Enrollment by the week							
Wk #		AM (\$235) Music camp	Bundled with AM music camp - PM (90)	AM only (\$160)	PM only (\$140)	AM/PM (\$250)	Material cost (\$20)
1	6/15 to 6/19	N/A	N/A				N/A
2	6/22 to 6/26		+	N/A		N/A	N/A
3	◆ 6/29 to 7/2	N/A	N/A				N/A
4	7/6 to 7/10						N/A
5	7/13 to 7/17		+	N/A		N/A	N/A
6	7/20 to 7/24	N/A	N/A				
7	7/27 to 7/31		+	N/A		N/A	N/A
8	8/3 to 8/7	N/A	N/A				N/A
9	8/10 to 8/14	N/A	N/A				
Column total							
						All columns total	
◆ AM (\$140); PM (\$130); all day (\$220) - July 3th is off.						*T-Shirt	\$10
						Registration fee (if applicable)	
						Total	

- Payable to Kwan Academy; student name must appear at the lower-left corner of your check; one child per check.
- Fees cover tuition and in-house snack but exclude cost of field trips such as transportation, admission, snack, etc.
- No make-ups will be given for missed classes.
- Lunch included in the All Day programs only.
- Same-day registration fee is \$40.00; registration fee after June 1st is \$25.00.**
- Subtract \$5 for mail-in discount.

T-Shirt size (size-shoulder width): S-15" M-16" L-18"

Student name: _____ Entering grade: ___ School in Fall _____; Age: ___
 Gender: Male / Female (circle one); Birthday : ___/___/___; Home phone #: _____
 Home address: _____ City _____ Zip _____
 Father's name: _____; W#: _____; C # _____; (Req'd) _____ @ _____
 Mother's name: _____; W#: _____; C# _____; (Req'd) _____ @ _____
 Emergency contact _____; Insurance company: _____; Policy # _____;
 Doctor name _____; Doctor # _____

Any allergies/health problems (please be specific): _____

I have read and agreed with all policies and procedures on subsequent enrollment pages.

Parent print: _____

Parent sign: _____ Date: _____



Camp policy:

We as parents/guardians agree that we have read, understood, and agreed the policies, procedures and registration information in this enrollment form. We hereby give the permission to Kwan Academy on behalf of the child (applicant) to receive emergency medical treatment with an understanding that every attempt will be made by to contact the people listed in the application form. I hereby waive all our rights, claims, and legal action which we may have against Kwan Academy, its directors, officers, facilities, employees, volunteers and agents, arising out of, but not limited to the student's attendance of any and all activities, be it inside or outside of Kwan Academy facility, or use of the related facilities and premises.

Make a copy of your record, either mail or bring complete application along with your check to Kwan Academy. Since seats are limited, your enrollment is not confirmed until your receipt of our email confirmation. In the event of unavailable seats, your checks will be returned to you.

Refund Policy

- Before May 20, 2009 – there will be a charge of \$50.
- After May 20, 2009 – there will be no refund.

Enrollment change and associated fees:

- If the change leads to total tuition reduction and the notice of change was given before May 20, 2009, there would be no charge.
- If the change leads to total tuition reduction and the notice of change was given after May 20, 2009, request of change will be granted but no refund will be given.
- If the change does NOT lead to total tuition reduction and the notice was given a week prior to the registered week, there would be no charge.
- If the change does NOT lead to total tuition reduction and notice of change was given less than a week, there would be a charge of \$35.

Especial fees:

- Each returned check will incur a charge of \$30.00.
- Late pick up fee is \$1/minutes 30 minutes after camp time; full day program ends at 6PM; AM program ends at 12PM; lunch ends at 1PM.
- Same day enrollment registration is \$40.00; within 2 weeks and one-day prior is \$25.00.

Payment:

- All payments are due at time of application submission. Only checks are accepted.
- Receipt will be emailed to you within a week upon receipt of your check for your tax purpose.

Sign in and out

- If your child must leave early, please write down the time in the sign-in sheet when sign-in in the morning.
- For safety concerns, parent needs to sign in and sign out for your child. If you assigned someone else to pick up your child, please notify the school ahead of time. If your child is hesitant to leave with the pick up person, the camp has the right for not releasing the child.

Illness and Accident Handling:

- If your child has any symptom of a cold, chicken pox, skin rash, fever or any kind of contagious illness, please keep your child at home to rest. Also, notify the school of any absence.
- If your child has any symptom of illness at camp, our staff will notify the parent or the emergency contact person as indicated on the application form to take the child home.
- If your child requires any medication attention that is prescribed by the doctor, please let the on-duty teacher know in the morning and provide all the detailed instructions. This camp will not accept any medication that is not prescribed by the medical doctor.
- In case of any emergency or any accident happens, this camp will notify you and also will notify your family doctor. If necessary, will send your child to the hospital directly.